

Meritor Parts Xpress

HOW TO USE MY ORDERS -OPEN ORDERS

Real-time order board is now available in MPX

Commitment to our customers is a top priority. We want to make it easy to do business with Meritor[®]. Users of **MeritorPartsXpress.com/eu** now have visibility of all their open Meritor orders, and can track and manage these orders in one place.

How To:

1. Sign in to MeritorPartsXpress.com/eu and choose in the My Account- My Orders.

You will see three main My Orders Menu tabs- click on **Open Orders**.



2. Upon clicking the Open Orders button, you will be prompted to select up to five **Ship To** addresses from the list.

Select the relevant Ship To addresses which you want to view, and you will be taken to the Open Orders page.

From this page you can return to main My Orders menu.

My Open Orders				Return to My Orders Advan	ced Search Clear Filter Down
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EUROPART MATERIALS GMEH WERL - WERL 2-4579	12/05/221	208-022	Smor VOR	VOLEDPRESS	View Details
EUROPWIT MATERIALS GMEH WERE - WERE 2-4579	20012021	2080657	958701	STOOK	View Details
ECHOPMIT MATERIALS GARDH INDRL - INDRL -2-4579	1901051	2040304	958-51	3700K	View Details
EUROPART MATERIALS GMEH WERL - WERL-2-4579	06/01/2/02/1	2579919	957850	STOOK	Wew Details
EUROPART MATERIALS GARDH INERL - INERL-2-4579	30.12.0520	2079704	95278	\$700K	Wew Details
EUROPWIT MATERIALS GARDH WERE - WERE-2-4579	12112-0220	2079329	954551	STOCK	View Details
EUROPWET MAZERIALS GMEH INDRL - INDRL 2-4579	10/12/0520	2079001	958006	STOOK	Vew Details
EUROPWRT MATERIALS GMEH WERL - WERL-2-4579	14102020	2075/31	951102	STOOK	View Details

How To:

3. You can choose to view at Order or Item level using the links at the top of the page. The Order Level view will show all open orders from the past 90 days – use Advanced Search to see a bigger time period

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	30 12 2 20			957278	\$700K	Vew Details			
	(1/22020			956557	stock	Vew Details			
	1012.020			956006	\$700K	View Details			

4. At Order Level, click 'view details' on an order line to see the specific item information about that order.

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	Marker Dig To 1	Data Onternet		Market Online Number 1	Customer PO :	Criter Type 1	Ver Dete
		12/05/2/21			Smot VOR	VOR DPRESS	View Details
		25/01/2021			958701	\$700K	Vew Details
		15012521			958151	STOCK	Vew Details
		06/01/2021			957650	STOCK	View Details
		30 12 2 20	-		95/278	\$100K	Vew Details
		1712/2020			954551	STOCK	View Details
		1012/2020			958008	\$100K	View Details
		14100520			961102	\$700K	Vew Details

5. In the Item Level view, you can see each individual line item for all open orders, with relevant information. To see historical orders of a certain part, use the **Meritor Part** filter and search for the relevant number.

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<u>XPRESS</u>					Al 🖌 Se	arch / Gross	Reference Lookup		₽.
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Display By:	Order Level Litem Level								27
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LRG700	EUROPART MATERIALS GMEH WERL - WERL -2-4579	2089022	Simon VOR	VOR EXPRESS	1	1	12:03:2121	12103.2021	Open Order Details
68326698	EUROWHIT MATERIALS GMEH WERL - INERL -2-4579	2080697	158701	\$700K	20	20	20/01/2021	03/02/2021	In Process Details
VBR9020	EUROWHT INVERSES GMEH WERE - WERE -2-4579	2080697	958201	STOCK	2	2	20(0)/2021	03/02/2021	in Phocess Details
68326732	EUROIWRT INVERIALS GMEH WERE - WERE -2-4579	2000697	958701	STOCK	+	•	20101/2021	6342.9021	In Process Details
68326734	EURONART MATERIALS GMEH WERL - WERL -2-4579	2060697	958701	\$700K	30	30	20/01/2021	03/02/2021	in Process Details
MC5219337	EUROWAT MATERIALS GARDA WERE, 1 INERE, -2-4579	2080697	958201	STOCK	4	6	2010/2021	83/62/2021	in Process Details
21224759	EUROPART MATERIALS GMEH WERL - WERL -2-4573	2000697	958701	\$100K	50	50	20/01/2021	03/02/2021	In Process Details
68326699	ELECTION AND MATERIALS GARDIN MERL - INERL	2000497	958701	STOOK	20	20	2001/2021	03/02/2021	In Process



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